

**[Church Name]**  
**Meeting Agenda**

7:00 p.m.	Welcome/Prayer	Pastor John Doe
7:05 p.m.	Goal of Meeting	Pastor John Doe
7:10 p.m.	Speaker Introduction	Pastor John Doe
7:15 p.m.	Consent Presentation (you can insert example meeting goals here)	Joe Smith
8:00 p.m.	Questions/Answers	Joe Smith/Pastor John Doe
8:15 p.m.	Other Business (updates on previous agenda items)	Pastor John Doe
8:25 p.m.	Close in Prayer	Pastor John Doe
8:30 p.m.	Fellowship/Refreshments	